

## NEW JERSEY CITY UNIVERSIT-01700219 - Corrective Action Report

Section	Form subsection	Site Name	Question #	Due Date	Status
On-Site Assessment Tool - Site	Meal Counting and Claiming - Day of Review	A. HARRY MOORE	318	06/16/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 06/27/2019 01:47 PM	CAP Accepted			
	CAP Submitted ANDREA MALDONADO 05/17/2019 10:15 AM	Rosters will be printed for any class that requests to eat in their classroom for lunch. Teachers will be responsible for checking off students that receive a tray. All rosters will be collected after lunch and added to the daily count. Effective 5/17/19			
	Flagged Dianne Kennedy 05/16/2019 01:48 PM	On 5/14 Lunch Observation, 8 classrooms had feeding. The nutrition staff counted the reimbursable to the students in the classroom prior to serving the students. POS in the cafeteria was done correctly, serving the meals then checking names on a coded roster. An accurate count of reimbursable meals served, by eligibility category, must be taken at the point of service for lunch. Point of service means that point in the food service operation where a determination can be made that a reimbursable free, reduced price or paid meal has been served to an eligible child. The State Agency has determined that the inaccurate counting of meals observed at lunch is an ongoing systemic problem. The meal counting system must be corrected. Explain, in detail how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool - Site	Meal Counting and Claiming - Review Period	A. HARRY MOORE	325	06/16/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 06/27/2019 01:44 PM	CAP Accepted			
	CAP Submitted ANDREA MALDONADO 05/17/2019 10:17 AM	April's Reimbursement was recalculated and resubmitted. The alternate submitter will also be included in the tally process, counting again for reassurance that all submitted claims are correctly added up. effective 5/16/19			
	Flagged Dianne Kennedy 05/16/2019 11:35 AM	Lunch and breakfast counts by category (free, reduced and/or paid) must be correctly used in the claim for reimbursement. Meal counts for each school should be verified prior to submitting and certifying the claim. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.			
On-Site Assessment Tool	Certification and Benefit Issuance		126	06/16/2019	CAP Accepted
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 06/27/2019 01:43 PM	CAP Accepted			
	CAP Submitted ANDREA MALDONADO 05/17/2019 10:38 AM	[REDACTED] application was flagged , determining [REDACTED] should be full paid due to income. Form 255 was sent home informing them of the audit findings, the change and the new cost of lunch. Letter sent			

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		5/17/19		
	Flagged Dianne Kennedy 05/16/2019 01:48 PM	Incorrectly determined application was found during the State Agency review of the selected applications. Errors were recorded on the Eligibility Certification and Benefit Issuance Worksheet (SFA-1.) The SFA must indicate the date of correction for all application errors.		
Off-Site Assessment Tool	Professional Standards		1203	CAP Removed
<b>Corrective Action History</b>	CAP Removed Dianne Kennedy 05/15/2019 10:58 AM	CAP Removed		
	Flagged ANDREA MALDONADO 08/28/2018 11:09 AM			
Off-Site Assessment Tool	Meal Counting and Claiming		308	CAP Removed
<b>Corrective Action History</b>	CAP Removed Dianne Kennedy 05/13/2019 12:22 PM	CAP Removed		
	Flagged ANDREA MALDONADO 08/28/2018 10:44 AM			
Group 1: CA Count (2)			06/16/2019	CAP Accepted
	<b>Section</b>	<b>Form subsection</b>	<b>Site</b>	<b>Question #</b>
	On-Site Assessment Tool - Site	Meal Components and Quantities - Day of Review	A. HARRY MOORE	404
	On-Site Assessment Tool - Site	Offer vs Serve - Day of Review	A. HARRY MOORE	502
<b>Corrective Action History</b>	CAP Accepted Dianne Kennedy 06/27/2019 01:46 PM	CAP Accepted		
	CAP Submitted ANDREA MALDONADO 05/17/2019 10:18 AM	posters were printed and placed in service areas. All breakfast carts have posters visible for students and assisting staff to view effective 5/17/19		
	Flagged Dianne Kennedy 05/16/2019 01:48 PM	There was no signage explaining about reimbursable meals (lunch and breakfast). Signage must be posted at or near the beginning of the serving line/serving area (including classrooms, if applicable) identifying the components of the reimbursable breakfast and lunch. Posting only a menu does not meet this requirement. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation. There was no signage explaining the requirements of an reimbursable meal. Each serving line/serving area must have signage posted at or near the beginning of the serving line (or in classrooms, if applicable) identifying what constitutes a reimbursable meal. Schools using offer versus serve must identify what a student must select, including the requirement to take at least ½ cup fruit or vegetable. Note: Only posting a menu does not meet requirements. A sample sign (Form 300) is available on the Department of Agriculture Form website. Food service staff/cashiers must receive training on how to accurately recognize a reimbursable meal under offer versus serve. Explain in detail, how the finding will be corrected and the measures taken to ensure that it will not reoccur in the future. Indicate the date of implementation.		

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